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NSA review completed

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT: Personnel Requirements for the
Auxiliary Telephone System
in the New Building

1. This memorandum contains a recommendation for your approval
in paragraph two.

2. The National Security Agency has remained adamant in its
requirements that we furnish the necessary personnel to install and
maintain the auxiliary telephone system in the new building. I
therefore recommend that you approve my request for an increase of
two ceiling positions and the related funds for their salaries
(\$8,361.00 per year) in our Telephone Section. In addition, permis-
sion is requested to contract for one person to perform the inspec-
tion services during the installation of the main frame and cable.

(b)(3) - P.L. 86-36

FOIAB3C 25X9A8 3. [] has assured us that they will assist
us in interviewing and evaluating applicants for the two Telephone
Installer-Repairer Helpers, W-5 jobs and will train and supervise
them. They have also recommended Mr. []

25X9A8

25X9A8 [] as an experienced inspector, who has
done business both on a company contract and personal services basis.
Mr. [] services would be required for a period of only a couple
of months during the installation of the main frame and cable.

4. In order for OCI to have uninterrupted direct contact with
NSA when they move into the new building, we should have the two
Installer-Repairer Helpers on the payroll no later than 1 January 1961.
In view of this date it is urgent that this matter have expeditious
handling. Minerv. [] are ready to furnish all
possible cooperation.

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25X1

JAMES A. GARRISON
Director of Logistics

Distribution:

Orig A/C - DPPS D/Personnel
1 - OL files W- Compt
1 - D/L hold 1 - mgt Staff
2 - DDS

APPROVED: _____

13 OCT 1960

Date

25X1A9A

OL/MPS/ [] Jr.:jw
Rewritten: OL/MPS/ [] new
(7 October 1960)

Signed
L. E. White
Deputy Director
(Support)

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